**Canadian Institute of Management  
In-Camera session Minutes**

# ***Tuesday, January 12, 2021***

## 

In-camera session called to order at 5:03 PM MT on Tuesday, January 12, 2021 by Bob Fisher.

***Roll Call:***

Robert Fisher, C.I.M., C.Mgr.

Valerie Gundersen, C.I.M., C.Mgr.

Matt Jelavic, C.Mgr.

Regrets:

Terry Mitchell, C.Mgr.

Absent without notice

Gilles Abraham, C.I.M., C.Mgr.

***Minutes recorded by:*** Valerie Gundersen C.Mgr.

Bob had a meeting with Gilles regarding finishing the CEO contract. Gilles was going to contact Matt to discuss but evidently hasn’t. He’s not feeling CIM anymore and that’s why he’s been mainly absent. That’s why there were discussions regarding removing Gilles from the Board, but he offered to resign as of April 2 before that came to fruition.

Matt didn’t expect this. From a governance perspective, the board has to remove a director. Since he offered to resign, this is not necessary. From the financial aspect, Deb’s got it covered so there would be no gaps in operations. The board should have a Treasurer in place since we’re a long way from the AGM. The common procedure is the Board simply appoints someone else as treasurer once Gilles formally resigns.

If the Board wants to fill the vacancy in the interim, they need to appoint a director to fill a position to ensure we continue to have 10 positions. It doesn’t need to be treasurer specifically, but it can be.

A first order of business, the Board will have to look for a replacement. Could look at Oye as an appointee to ensure we have the numbers needed since his term was technically one year but lasted only several months. Whoever is appointed would be a director until November when we have the AGM.

We still do need to receive Gilles’ resignation before we can do anything, unless we call a Board vote to remove. We should prompt an email from him to formalize the resignation.

Hopefully we will have a good pool of candidates for the next election, as Terry will be resigning. There will be at least 6 vacancies by the AGM.

Bob will ask that anyone interested in the Treasurer role contact him offline following next week’s meeting.

So two orders of business to attend to, choose a treasurer and appoint a general director to fill the vacancy.

Meeting adjourned 5:29 MT.by Bob Fisher.

***Minutes submitted by:*** Valerie Gundersen

Approved by:

Robert Fisher, C.I.M., C.Mgr. Valerie Gundersen, C.I.M., C.Mgr.   
President & Chair Secretary