**Canadian Institute of Management  
In-Camera session Minutes**

# ***Tuesday, May 23, 2023***

## In-camera session called to order at 5:45 PM Mountain Time on Tuesday, May 23, 2023 by Bob Fisher.

***Roll Call:***

Robert Fisher, C.I.M., C.Mgr.

Steve Lupky, C.Mgr.

Elizabeth Wood, C.Mgr.

Valerie Gundersen, C.I.M., C.Mgr.

***Minutes recorded by:*** Valerie Gundersen C.Mgr.

1. Call to order 5:45 Mountain Time
2. Matt’s contract is due next year 2024, we will need to address that around this time. We should put it out for bid as a CEO position, even though it’s not a typical CEO position. Posting it internally to the CIM membership that the CEO position will be coming up May 2024.

Steve suggested it’s good to see what’s out there and be transparent, but posting internally will require walking a fine line including scope of work, etc. and only Matt qualifies, it looks bad. We would need scoring criteria to ensure we leave it open for all. We would need to identify qualifications and expectations for the role.

Job description can be pulled from the existing contract to draft an RFP for what we need and develop a scoring criteria for the role.

1. Bob noted that both Steve and Liz come up for re-election for the next AGM. He asked, for planning purposes, if either have determined if they would choose to run again. If either has decided, he asked if they can send Bob an email to let him know their plans.
2. Regarding the failed election for the Winnipeg Chapter, Steve will engage with some of the veteran Manitoba members to see if they would assist in revitalizing the Chapter. They will probably have to hold an event to cultivate some interest.

Steve will be engaging with some of the student members at the university so will take the opportunity to try to get them involved as well. He’ll try to get at least 4 core people to help get this going.

Meeting adjourned 5:55 MT.by Bob Fisher.

***Minutes submitted by:*** Valerie Gundersen

Approved by:

Robert Fisher, C.I.M., C.Mgr. Valerie Gundersen, C.I.M., C.Mgr.   
President & Chair Secretary